

Perranporth Neighbourhood Development Plan – BETI Focus Group

Notes: 30th October 2019 (PC Parish Rooms)

Attendees:

Kevin Havill - Chair (KH), Andrew Bown (AB), Clive Stevens (CS), Sharon Hewitt (SH), Keith Everest (KE), Mike Callan - CC Consultant (MC), William Rogers – Parish Council Rep (WR),

Apologies: Philip Moore – Vice Chair (PRM), Karen Colam (KC), Richard Page (RP), Jim Hewitt (JH), Mark Trevethen (MT), Richard Eves (RE),

1. Previous Minutes

- Minutes of the previous meeting on 15th May 2019 taken as approved

2. Catch Up

- KH briefly outlined success of the Public Questionnaire and requested that all members of the group look at and review the consolidated results of the 888 answered questionnaires. Otherwise there was no other BETI activity to be reported for the interim period since the last meeting

3. Business Questionnaire

- KH reported that the Business Questionnaire had been sent out by letter to approx. 550 address requesting an online response. The costs of collating and analysing written responses had been estimated as too large given the experience of processing the public questionnaires over the summer. Moreover additional funding for this work had proven unavailable. So decision taken to use Survey Monkey software which can analyse the data automatically instead.

The downside being a lower take up rate by respondents. 52 by the time of the meeting.

Agreed to push response by manually delivering reminder flyers to business addresses. KH to prepare flyers and KH/RW to liaise with the PC for printing.

Responsibilities for delivering the flyers split as follows:

Goonhavern and Trevisome Park	- CS
Cligga	- WR
Station Road	- KH
Perranporth Village	- MC/SH/AB
Post Office, extra copies	- MC

4. Approach to forthcoming phases of work and resources required

- Agreed that the group should work on the following basis:-
 - Complete the Business Survey and get results
 - Jointly consider results, comments from both surveys from BETI perspective
 - Create a 'results' document
 - Organise and document a series of 3# party consultation meetings:
 - CC and All Saints routes and consideration being given to start in Perranporth, routing in Goonhavern and possible future link to St Agnes – tba by KH
 - Community Network / Ken Yeo – tba by WR/MC/KH
 - SWW – WR
 - CC – Planning Department about Chiverton Cross – tba by KH/WR
 - CC Drainage – tba by WR
 - Schooling – not thought appropriate at present
 - Perranporth traffic & Eddie Cutts - tba by MC/KH
 - Compare Spring 2018's draft policy document with the evidence obtained
 - Compile updated draft policies and statements. (Feb/Mar 2020)
- Noted an ongoing need to liaise with the other focus groups in the forthcoming period
- Resources – not a big immediate budget anticipated, however:-
 - Ongoing printing/postage
 - External help preparing associated maps/plans for the policies (Spring 2020)
 - External help drafting document (Spring 2020)
 - WR already looking into external consultants for drafting and mapping work

5. Well-Being

- KH reported that there an interest and need to see that issues falling under this heading are also included in the NDP work. Suggested a sub group to be formed and to invite the following to that group:
 - Linda Boylen
 - Keith Everest
 - Nikki Kelly
 - Sally Turner
 - KH to initiate

6. Design Guide

- Consideration to possibility of creating a Design Guide to supplement policies and statements. Known that the PC are beginning to consider this as an issue. Left open.

7. Forthcoming Meetings

- Steering Group, 14th November to be given an update of BETI planed program and Well Being sub group

Next BETI meetings:

Wednesday 4th December, 19:00, PC Rooms

Wednesday 8th January 2020, 19:00, PC Rooms